| DIMENSION: <u>LEADERSHIP AND</u><br>GOVERNANCE |   |   |
|--|---|---|
| ELEMENTS                                       | POINTERS  | EVIDENCE  |
| *Community Involvement                         | *Advertise/write articles in local and community                            | *School newsletters   |
|  | newspapers  | *Community newspapers   |
|  | *Encourage membership of the school Assoc. and committee                    | *Minutes of school meetings                                       |
|  | *Invite local dignitaries to functions                                      |   |
|  | *Membership of broader community and language associations                  |   |
| *Effective policies                            | *School implements appropriate school policies                              | *Discipline / social welfare policy                               |
|  | *Management committee provides guidelines for<br>the school                 | *Child protection guidelines                                      |
| *Teamwork – with teachers, students,           | *The school/community is encouraged to help,                                | *Awards for teachers (eg Ministers' Awards)                       |
| community and management committee             | support one another   | *Certificates / gifts to volunteers                               |
|  | *The work of teachers, volunteers, committee                                |   |
|  | members etc is valued   |   |
|  | *Duties of school positions are clearly defined                             |   |
| *Strong committee leadership                   | *Give opportunities to other community members to develop leadership skills | *Community members attend courses eg Management principles course |
|  | *Supports and encourages teachers and school                                | *Participates in public and school functions                      |
|  | committee   | *School newsletter ./ regular meetings with                       |
|  | *Communicates clearly with school members and                               | teachers / families and management                                |
|  | wider community   | committees  |
| *Well- structured management                   | *Follow democratic procedures   | *Minutes of meetings / constitution                               |
| framework that meets all regulatory and        | *Follow rules of Incorporation  | *Attend inservice workshops of funding body                       |
| funding requirements                           | *Follow funding requirements  | *Audit of Assoc. / AGM /reports to                                |

|  |   | community   |
|--|---|---|
| *Shared vision with the community  | *Encourage and educate community on the benefits of bilingualism *Keep school up to date with educational changes and changes in students' needs                                    | *E-mail/post memos and information to<br>school community members<br>*Meeting with parents and the community                |
| *Reflect, review and evaluate school policies, procedures and teaching methodology | *Encourage professional development of teachers<br>and committee members<br>*Encourage development of up-to-date materials  | *Attendance at teaching courses /Management Principles course *Development of suitable supplementary materials for students |
| *Effective communication   | *Use of modern technology where possible *Community members are kept up-to-date with school information *Give opportunities for members of the school community to express opinions | *Emailing information and newsletters to school members *Meetings with families   |
|  |   |   |